

On Thursday, December 07, 2023, the Charlotte Valley Central School Board of Education held its Regular Meeting in the school's elementary gymnasium.

Members present: B. Garrison, J. Ballard, and J. Vroman

Absent: M. Moyses and J. Vroman

Others present: E. Whipple, C. Davis, J. Plante, T. Rider, R. Pruesser and members of the Class of 2024.

B. Garrison called the meeting to order at 6:30 p.m.

Pledge to the flag.

B. Garrison asked if anyone would like to speak with the Board. No one asked to speak with the Board.

A. Torres and K. Cowles, representatives of the Class of 2024, asked to address the Board. They presented the Senior trip itinerary to the Board.

R. Pruesser presented the Audit findings to the Board.

On a motion by R. Dianich and seconded by J. Ballard, the Board approved the revisions to the preliminary agenda.

Agenda revisions

B. Garrison - yes
M. Moyses - absent

J. Vroman - absent
R. Dianich - yes

J. Ballard - yes
Roll Call - Motion Carried

On a motion made by J. Ballard and seconded by R. Dianich, the Board approved the following items:

November 2, 2023 Regular Board of Education meeting minutes and November 16, 2023 Special BOE Minutes.

Meeting Minutes

General Warrant #13 dated 12/06/23 in the amount of \$598,046.06 with expenditures through 12/06/23.

Warrant #13 dtd 12/06/23

Cafeteria Warrant #14 dated 12/06/23 in the amount of \$31,413.95 with expenditures through 12/06/23.

Warrant #14 dtd 12/06/23

Federal Warrant #15 dated 12/06/23 in the amount of \$76,459.79 with expenditures through 12/06/23.

Warrant #15 dtd 12/06/23

Capital Warrant #16 dated 12/06/23 in the amount of \$1,086.95 with expenditures through 12/06/23.

Capital Warrant dtd
12/06/23

October 2023 Monthly Cash Balances and Treasurer's Report.

Treasurer's Report

October 2023 Student Activity Account Report.

Student Activity Report

Budget Status Report and Revenue Report for the General Fund and Cafeteria Fund as of December 01, 2023.

Budget Status and Revenue
Status Report

Recommendations of the CSE Chairperson.

CSE recommendations

Surplus outdated Science textbooks.

Surplus textbooks

B. Garrison - yes
M. Moyses - absent

J. Vroman - absent
R. Dianich - yes

J. Ballard - yes
Roll Call - Motion Carried

On a motion by J. Ballard and seconded by R. Dianich, the Board approved the unpaid leave request of Christina Losie for January 12, 2024.

Losie/unpaid leave day

B. Garrison - yes
M. Moyses - absent

J. Vroman - absent
R. Dianich - yes

J. Ballard - yes
Roll Call - Motion Carried

On a motion by **R. Dianich** and seconded by **J. Ballard**, the Board approved the appointment of Robert Goble to the position of Girls Varsity Basketball Assistant Coach for the 2023/2024 school year. There is not stipend for this position.

Goble/Asst. coach

B. Garrison - yes *J. Vroman - absent* *J. Ballard - yes*
M. Moyses - absent *R. Dianich - yes* *Roll Call - Motion Carried*

On a motion by **J. Ballard** and seconded by **R. Dianich**, the Board approved the retroactive appointment of Richard Contreras to the position of Long Term Substitute Teacher for 5/6 Social Studies through December 11th at a daily rate of \$225.00.

Contreras/ILT Sub

B. Garrison - yes *J. Vroman - absent* *J. Ballard - yes*
M. Moyses - absent *R. Dianich - yes* *Roll Call - Motion Carried*

On a motion by **R. Dianich** and seconded by **J. Ballard**, the Board approved the retirement request of Tracy Tessitore from her elementary teaching position effective June 30, 2023.

Tessitore/retirement

B. Garrison - yes *J. Vroman - absent* *J. Ballard - yes*
M. Moyses - absent *R. Dianich - yes* *Roll Call - Motion Carried*

On a motion by **R. Dianich** and seconded by **J. Ballard**, the Board approved the appointment to tenure for:

Tenure

Amy Roe - Licensed Teaching Assistant
Sharon Clute - Licensed Teaching Assistant.

B. Garrison - yes *J. Vroman - absent* *J. Ballard - yes*
M. Moyses - absent *R. Dianich - yes* *Roll Call - Motion Carried*

On a motion by **B. Garrison** and seconded by **R. Dianich**, the Board approved the following CROP appointments:

CROP

Peer Tutor: Dohmnic Butler, Chris Bonner
Activity Leader: Justine Lubbers

B. Garrison - yes *J. Vroman - absent* *J. Ballard - yes*
M. Moyses - absent *R. Dianich - yes* *Roll Call - Motion Carried*

Supt Report:

Superintendent report

Capital Outlay project update: We are still on target for the 1st week of January to go out to bid.

Phase II needs to be approved after March 7th to maximize our aid.

We had a meeting today to work on the phasing plan for the project.

The EPA contract is being approved tonight with Day Automation. This is changing out our lighting to LED. The District over time will see a large savings on electricity costs.

We are also approving the contract with Marchuska Brothers for the 23-24 Capital Outlay project. This covers the flooring changes in the 3rd and 4th grade hallway as well as fencing behind the new playground.

There was a discussion regarding the opportunity to buy and install a back up generator for the District. There is money left in the Covid grant that needs to be used for keeping students in school. Mr. Whipple is in discussion with the state to reallocate these funds to purchase the generator. There will be a celebration for Ray Preston on Wednesday December 27th after the 4:30pm game.

Principal Report:

Principal report

Basketball season is officially underway.

We had several events this month. The grandparent's luncheon and the Veterans program were both a great success.

Mrs. Davis was able to enjoy a Friendsgiving feast with the Pace and Rise classrooms. The 3rd - 6th grade had an ice cream party for the students making Principal's list. The MS/HS concert went very well. Coming up we have the Elementary concert, the 7-12 mentor luncheon and the Principal's luncheon to the Otesaga.

Department Report: The math department gave a presentation showing some of the new engagement activities that they learned during a professional development day.

Department report

On a motion by **R. Dianich** and seconded by **J. Ballard**, the Board approved the following items:

The 2023 - 2024 budget calendar.

Budget calendar

Application for use of facilities for the gym for Youth Basketball.

Facilities use App

Application for use of facilities for the gym by Hartwick college on March 8th, 2024 for IRS VITA tax prep services.

Facilities use App

Contract between Day Automation Systems, Inc. and Charlotte Valley Central School District for the Energy Performance Improvement project.

Day Automation contract

Contract between Marchuska Brothers Construction LLC. And Charlotte Valley Central School District for the 2023-2024 Capital Outlay Project.

Marchuska Bros. Contract

Independent Auditor's Report and related Financial Statements and Supplementary Information and the Independent Auditor's Report of the Extra classroom Activity Fund that were conducted by Raymond G. Preusser, CPA, P.C. for the fiscal year ending June 30, 2023.

Audit

Management Letter Response and Corrective Action Plan to the recommendations made in the Management Letter included in the June 30, 2023 Audited Financial Statements and Supplementary Information and the June 30, 2023 Audit of the Statement of Assets and Fund Balance-Cash Basis of the Extra classroom Activity Funds prepared by Raymond G. Preusser, CPA.

Audit response

Class of 2024 Senior Trip.

Senior Trip

MOA for Tracy Tessitore regarding payment of early retirement incentive awards. Mrs. Tessitore inadvertently passed the eligibility window due to circumstances caused by the Covid-19 pandemic.

Tessitore/MOA

B. Garrison - yes

J. Vroman - absent

J. Ballard - yes

M. Moyse - absent

R. Dianich - yes

Roll Call - Motion Carried

On a motion by **R. Dianich** and seconded by **J. Ballard**, the Board approved to go into executive session to discuss collective bargaining.

Executive session

B. Garrison - yes

J. Vroman - absent

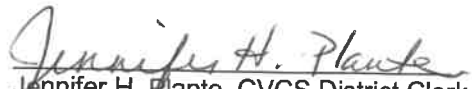
J. Ballard - yes

M. Moyse - absent

R. Dianich - yes

Roll Call - Motion Carried

Respectfully Submitted,


Jennifer H. Plante, CVCS District Clerk

Future meeting dates: January 4, 2023